



**WESTOVER PRIMARY SCHOOL**

**BEHAVIOUR POLICY**

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**Approved By:** Full Governing Body      **Date:** September 2025

**Start Date:** September 2025      **Review Date:** September 2026

## **1. Purpose and Intent**

At Westover Primary School we are committed to providing a safe, respectful, and inclusive environment where every pupil can thrive both academically and personally. Our behaviour policy reflects our core values and principles, which are deeply rooted in creating a positive atmosphere that fosters physical, mental, and emotional well-being.

At the heart of our behaviour policy are our school values, which guide our expectations for pupil behaviour. These values serve as the foundation for creating a harmonious and productive learning community. We invite parents, guardians, and all stakeholders to join us in upholding and reinforcing these values, which include:

**Kindness Creativity Resilience Resourcefulness**

Along with our school values, we have adopted three school rules that underpin our expectations:

**Be Safe, Be Ready and Be Respectful**

Creating a Safe Environment

We intend to create a safe environment for our pupils physically, mentally, and emotionally. We are dedicated to:

**Physical Safety:** Ensuring that the school premises, facilities, and activities are free from hazards and risks, providing a secure environment for all pupils and staff members.

**Mental Health and Well-being:** Promoting positive mental health and well-being among our pupils by offering supportive networks in school, and initiatives that nurture emotional resilience.

**Emotional Well-being:** Fostering an environment where pupils feel valued, respected, and heard, enabling them to express their emotions and concerns openly.

## Inclusivity for All Learners

At our school, we celebrate diversity and are committed to being an inclusive school for all learners. We aim to:

- Provide equal opportunities for all pupils, regardless of their background, abilities, or special educational needs.
- Promote understanding, respect, and tolerance among pupils and staff for a diverse range of cultures, beliefs, perspectives, and individual needs.
- Continuously work to eliminate discrimination, bullying, and harassment in all its forms, as per the Department for Education's (DfE) guidance on Minimum Expectations of Behaviour in all Schools.

## DfE's Guidance on Minimum Expectations of Behaviour

Our behaviour policy aligns with and adheres to the Department for Education's guidance on Minimum expectations of behaviour in all schools. We are committed to:

Setting clear expectations for behaviour and consequences that are fair, consistent, and in line with DfE guidelines. Providing a positive and structured learning environment that supports pupils' personal development and social skills and collaborating with parents and the broader community to promote a shared responsibility for maintaining high standards of behaviour in our school.

By working together as a school community, we can ensure that Westover Primary School remains a safe, respectful, and inclusive place for all learners, where every pupil has the opportunity to flourish and reach their full potential.

## **Relationships**

Our School is committed to fostering positive and respectful relationships among pupils, staff, and the wider school community. We recognize the significance of creating a safe and supportive environment for all individuals within our school community.

### **Communication to All**

We prioritize effective and open communication to ensure that all members of our school community understand the importance of maintaining respectful and inclusive relationships. This includes pupils, parents, guardians, and staff. Our commitment to promoting healthy relationships aligns with our participation in the Trauma Informed Schools - UK organisation.

### **Home-School Communication**

We believe that collaboration between home and school is essential for the well-being of our pupils. We actively encourage regular communication between parents, guardians, and teachers to ensure that pupils receive consistent and comprehensive support in all aspects of their education and personal development.

Parents and Guardians can always contact the school through a variety of ways:

By sending an email to [parents@westoverprimaryschool.co.uk](mailto:parents@westoverprimaryschool.co.uk)

By phoning to school office on 02392660178

By speaking to a member of the Senior Leadership Team at the school gate during the start and end of the day

By talking to your child's class teacher during the start or end of the day, or by arranging a booked appointment via the school office.

### **Joint Working with Agencies**

Our School is dedicated to providing a holistic approach to supporting our pupils' well-being. We actively collaborate with external agencies and professionals to address any concerns related to pupils' mental health, well-being, and behaviour. This collaborative effort helps ensure that pupils receive the necessary support to thrive academically and emotionally.

#### A Joined-Up and Community Approach

Our commitment to promoting positive relationships extends beyond the school gates. We actively engage with the local community to create a cohesive and supportive network. By working together with parents, guardians, community organisations, and local authorities, we aim to provide a comprehensive and holistic support system for our pupils.

#### A Fair and Transparent Approach

Our school values fairness and transparency in all aspects of our behaviour policy. We are dedicated to ensuring that our approach to relationships and behaviour is consistent, equitable, and just. Our processes for addressing any concerns or issues related to behaviour will always be conducted fairly and transparently, with the well-being of the pupil at the forefront of our actions.

### **Leadership and Management of Behaviour**

At our School, we are committed to fostering a positive and inclusive learning environment where every pupil can thrive academically, socially, and emotionally. The leadership and management of behaviour are integral to achieving this goal. Our approach is based on the principles of the Hamwic Trust Graduated Response to Behaviour, Distributed Leadership of Behaviour across all school staff, and a comprehensive system for monitoring and evaluating behaviour.

#### Graduated Response to Behaviour

Our Graduated Response to Behaviour is a tiered system designed to address behaviour issues in a proactive and supportive manner. This system ensures that all pupils are given the opportunity to learn and grow from their experiences, while also holding them accountable for their actions. The tiers of our Graduated Response to Behaviour can be found in the appendices to this policy.

### Distributed Leadership of Behaviour

At our school, the responsibility for managing behaviour is not solely placed on one individual or department. We believe in the distributed leadership of behaviour, where all staff members play a role in creating a positive and respectful school environment. This approach encourages a collective commitment to behaviour management and promotes consistency in our expectations and responses.

The distributed leadership for the Pastoral Team is as follows:

Jo Dorricott – Headteacher

Tom Upfield – Assistant Headteacher and Behaviour Lead

James Anderson – Assistant Headteacher

Rose Leslie – SENDCO

Hannah Dalton - ESLA

All staff members, including teachers, teaching assistants, administrative staff, and support personnel, are trained in our behaviour management policies and are empowered to address behaviour issues as they arise. By fostering a culture of shared responsibility, we ensure that behaviour management is a collaborative effort that benefits all pupils.

### Monitoring and Evaluation of Behaviour

We understand the importance of continuously monitoring and evaluating behaviour to make informed decisions and improvements. Our school uses various methods to achieve this:

## Data Collection Use of CPOMS

All incidents involving behaviours and concerns are kept on CPOMS (Child Protection Online Management System). These records are reviewed by the Senior Leadership Team and help to provide evidence when dealing with behaviour as well as helping the SLT to spot repetitive behaviours or patterns.

## Professional Development on Behaviour

PDMs (professional development meetings) are used systematically throughout the school year to remind staff of the ways and workings of the school behaviour policy and systems. As well as this, they are used to update teachers on any new information and strategies shared at a trust level as part of Hamwic Education Trust.

## School Systems and Social Norms

### School Rules, Expectations, and Routines

At our school, we believe that a structured and respectful environment is essential for optimal learning and personal development. Our school rules, expectations, and routines are designed to create a positive and inclusive atmosphere for all members of our school community and are regularly communicated to pupils, parents, and staff.

Along with our school values, we have adopted three school rules that underpin our expectations:

### **Be Safe, Be Ready and Be Respectful**

### Consequences – Fair and Transparent

To maintain a harmonious learning environment, it is crucial to have a clear and consistent system of consequences for behaviour that does not meet our established standards. The consequences are fair, age-appropriate, and designed to help pupils



understand the impact of their actions. Our disciplinary process is transparent, with pupils and parents being informed of consequences and the reasons behind them.

Our school systems for the promotion of good behaviour rely on both our values and our rules. Our values are used to celebrate great learning behaviour and positive choices. This is reliant on all staff identifying examples of when children are showing our values and celebrating with them. Children can attain house points when they have shown our values in their work, learning attitudes and playtime behaviours. To reward children for their accomplishments, once-a-week a child from each class will be awarded a certificate in a whole school assembly. Parents of children receiving the certificate will be invited to celebrate with them by joining us for that assembly. Children demonstrating our values in their learning are also continue to be celebrated by being mentioned in our weekly newsletter.

If a child is not behaving in a safe or respectful manner, or their behaviour is stopping themselves or others from learning, we always relate the behaviour back to our school rules of 'be safe, be ready, be respectful.'

At Westover, we have an agreed set of sanctions based on our school rules:

- If a child is deemed unsafe, disrespectful or stops themselves or others from learning, they are given a verbal reminder from the member of staff that is witnessing the behaviour that links back to our school rules. In many cases, this will suffice.
- If the child continues to demonstrate the same behaviour, the member of staff will encourage the child to have a verbal reflection on their behaviour.
- If the child continues to demonstrate the behaviour then they will be asked to complete a more formal reflection with the member of staff, away from other children at a convenient time (most likely the proceeding breaktime). Parents will be notified

This third step will take the form of a reflection sheet depending on the age of the child (see appendix 2). Class teachers will be responsible for keeping a record of these reflections and if a child is given three reflections across the course of a half-term, they will go to see a member of the Senior Leadership Team for a more formal

reflection. A subsequent after school meeting will then take place involving the child, the class teacher, the child's parent(s) and a member of the SLT.

#### 4i. Serious behaviour incidents

In the event of more serious behaviour incidents where a child's behaviour represents an immediate threat to themselves or others, a member of the SLT will be notified as soon as possible. The first course of action will be to make sure that all pupils and staff are safe. Any serious incidents will be fully investigated, ensuring that all parties are listened to. Decisions are made based on the extent and intent of the behaviour, taking into account what led up to it and any previous patterns. Depending on the severity of the behaviour and the child's response, the SLT may decide on an immediate short-term exclusion or an internal exclusion the same day or the following day.

If formal exclusion is not deemed to be appropriate, there will at least be a phone call home by a senior leader to inform the parents/carers of their child's unacceptable behaviour. Protective actions will be put in place to support the child to develop the necessary skills before they reintegrate - these measures may include an internal exclusion.

#### Online Behaviour of Pupils

In an increasingly digital world, we expect our pupils to uphold the same values and standards of behaviour online as they do in our physical school environment. Cyberbullying, harassment, or any other form of harmful online behaviour will not be tolerated. Pupils are responsible for their online actions, and consequences for inappropriate online behaviour will be enforced in accordance with the above consequences

#### Off-Site Behaviour of Pupils

We understand that pupils represent our school not only within our premises but also in the broader community. While off-site, during school events, or when wearing school uniforms, pupils are expected to exhibit behaviour that reflects positively on

our school. Any violations of this expectation may result in the use of consequences outlined above.

### Use of Mobile Phones

The use of mobile phones within the school is not permitted within school on order not to disrupt the learning environment and to provide a place for distraction-free learning. Children are permitted phones in years 5 and 6 should parents wish.

Phones are to be used expressly and only for parents to ensure the safety of their children should they walk to and from school. At the start of the school day phones are collected by class teachers and stored in a locked box. These are then returned to the children at the end of the school day. Phones are expected to be turned off and not used as soon as children enter the school gates and not to be switched off again until children have left the school premises.

### Behaviour Curriculum

#### Behaviours Linked to Our Values

At our school, our behaviour curriculum is closely aligned with our core values of **Kindness Creativity Resilience Resourcefulness**. We believe that these values underpin the development of positive behaviours and character traits that are essential for personal growth and successful learning. Therefore, our behaviour curriculum emphasises the behaviours of kindness and respectfulness.

#### Methods of Teaching Behaviour: A School-Wide Approach

To ensure consistency and effectiveness, our behaviour curriculum is implemented through a school-wide Teaching approach. This includes:

Explicit Instruction: Teachers provide explicit instruction on the expected behaviours and skills, integrating them into daily lessons and activities.

Positive Behaviour Support: We employ a positive reinforcement system to acknowledge and celebrate pupils who exhibit desired behaviours.

Modelling and Role-Modelling: Staff members model appropriate behaviours, serving as role models for pupils to emulate.

Parent and Community Engagement: We engage parents and the community in reinforcing the same behaviour expectations at home and within the broader community.

Some pupils may require a bespoke behaviour curriculum, in these instances, we use a Behaviour for Learning Skill Card Programme, which is personalised to the behaviour needs of the pupils may be used. The school will co-produce the curriculum of skills alongside the pupil and the parent and keep you regularly informed of the progress the pupil is making, whilst accessing the programme.

## Assemblies

Regular assemblies and PSHE lessons play a significant role in our behaviour curriculum. These are used to:

- Celebrate successes
- Communicate expectations regularly
- Reinforce Values
- Promote Reflection

By integrating these elements into our behaviour curriculum, we aim to foster a school community where positive behaviours are not only taught but also celebrated and ingrained into the everyday lives of our pupils.

## Support and Intervention for Pupils

Staff Roles in Supporting Behaviour

At our school, we believe that behaviour support is a collaborative effort involving various staff members. Our staff play critical roles in supporting positive behaviour, the core of these roles are as follows:

**Classroom Teachers:** Classroom teachers are responsible for creating a safe and inclusive classroom environment. They set clear expectations for behaviour and guide pupils on appropriate conduct. They will also ensure consequences are carried out in line with this policy.

**Teaching Assistants:** Teaching assistants work closely with teachers to provide additional support to pupils. They assist in implementing behaviour strategies and ensuring individualised support where needed.

**SENDCo/Inclusion Lead:** Our SENDCo/Inclusion Leads oversee the identification and planning of support for pupils with behavioural needs. They collaborate with teachers, parents, and external agencies to ensure a holistic approach to behaviour support.

The full list of how all staff support behaviour can be found in our model of Distributed Leadership

### Emotionally Available Adults

We recognise the importance of emotionally available adults in fostering positive behaviour. Our staff are trained to be emotionally available, providing a safe and nurturing environment for pupils to express their feelings and concerns. We use the principles of Protect, Relate, Regulate and Reflect. These principles are outlined further in our Relationship Policy.

### Identification of Pupils for Targeted Support

Pupils in need of targeted behaviour support are identified through our Graduated Response to Behaviour, using the 5 stages outlined in Section 3 of this policy. Core aspects of pupil support are summarised below.

## Time In Rather Than Time Out

Our approach to behaviour management emphasises "time in" over "time out." If a pupil needs to be removed from the classroom due to behaviour concerns, they are supported by trained adults rather than isolated. This ensures that pupils receive guidance, reflection, and an opportunity to develop more appropriate behaviours.

## Universal Provision

Our school is committed to proactively using universal behavioural provision strategies to create a positive classroom environment that fosters good behaviour and pupil success. Through the implementation of universal provision techniques, we aim to establish clear classroom expectations, provide consistent support, and engage in proactive interventions to address behavioural challenges promptly. Some of our menu of universal provision includes:

We want our children leave our school as confident individuals, well-equipped to participate fully in the next stage of their education. Our curriculum empowers children and promotes courageous advocacy.

We comply with our duties in the Equalities Act 2010 and the SEND Regulations 2014 by making our curriculum accessible for those with disabilities and/or special needs. We adapt activities where necessary or make deliberate choices in the activities we choose, working closely with parents and outside agencies so that every child has the same opportunities.

## Use of ELSA

We employ Emotional Literacy Support Assistants (ELSAs) and ELSA programs (Hamish and Milo) to provide specialised support for pupils facing emotional and social challenges. These interventions help pupils develop emotional resilience and social skills.

## Small Group Interventions

Small group interventions, such as 'Lego Club' and 'Exploding me' are conducted to address specific behavioural needs. These sessions promote self-regulation and effective communication.

## Precision Teaching of Skills 1:1

For pupils requiring intensive support, we offer precision teaching of skills on a one-to-one basis. This tailored approach focuses on individual needs and goals to develop essential behavioural and academic skills through a targeted IBP/IEP, which is closely tracked and monitored regularly.

## Use of Outreach or Alternative Provision (AP)

In cases where pupils require additional support beyond what the school can provide, we may collaborate with external agencies for outreach services or consider alternative provision (AP) placements. This decision is made in consultation with parents and relevant professionals to ensure the best interests of the pupil are met. The agencies and Local Alternative Provision we use are;

Flying Bull Hewitt Centre

Outreach Support

MABS (Multi Agency Behaviour Support)

Educational Psychologist.

## **Pupil Transition and Development**

### Induction and Reintroduction

At our school, we place importance on ensuring a smooth and supportive transition for all our pupils, whether they are joining us for the first time or returning after an

absence. Our induction process is designed to help new pupils join our school, ensuring they feel welcome and secure from day one. We organise transition and induction sessions to help new pupils settle in comfortably, and know what is expected of them.

For pupils returning to school after an absence, we understand the significance of their reintegration into the academic and social environment. Our staff work closely with these pupils and their families to develop tailored reintegration plans that address any underlying issues contributing to the absence and facilitate a seamless transition back into the school community.

#### Return from Exclusions

In cases where it has been necessary to use a Fixed Term Suspension, our school follows a structured and supportive approach to their return. This involves a reintegration plan that is coproduced at a Return from suspension meeting with parents or guardians. This plan will consist of behaviour expectations, with ongoing monitoring and support to help the pupil succeed academically and behaviourally. Further details are outlined in the school's exclusion policy.

#### Reduced Timetables

In situations where a reduced timetable is deemed necessary for a pupil, we adopt a person-centred approach. Our goal is to ensure that pupils still receive a high-quality education and the necessary support for their individual needs. Reduced timetables are implemented in collaboration with parents, carers, and relevant professionals to strike the right balance between academic progress and pupil well-being. We closely monitor the impact of reduced timetables to ensure that the pupil's educational and developmental needs continue to be met effectively.



Further information from the local authority regarding Reduced Timetables can be found here.

<https://democracy.portsmouth.gov.uk/documents/s4776/06.3%20Guidance%20for%20Schools%20on%20the%20use%20of%20reduced%20timetables.pdf>

### Alternative Provision

We recognise that some pupils may require Alternative Provision (AP) to meet their specific needs. We work in partnership with local alternative providers to offer a diverse range of educational options for these pupils. Our commitment is to ensure that alternative provision is aligned with each pupil's Individual Education Plan (IEP), with a focus on their academic, emotional, and social development. Regular communication and collaboration with alternative provision providers are maintained to track progress and ensure a smooth transition back to mainstream education when appropriate.

### **Expectations and Reasonable Adjustments for Pupils with SEND**

At our school, we are committed to providing a safe and inclusive learning environment for all pupils, including those with Special Educational Needs and Disabilities (SEND). Our school's Behaviour Policy recognises the importance of individualised support for pupils with SEND. In line with the school Graduated Response to Behaviour, this individualised support can be given through:

#### Targeted IBPs (Individual Behaviour Plans)

Targeted Individual Behaviour Plans (IBPs) are developed in collaboration with the pupil, parents or carers, and relevant professionals when necessary. These plans are tailored to the unique needs and challenges of each pupil with SEND and aim to promote positive behaviour and academic progress. IBPs outline specific strategies and interventions to address behavioural concerns, set achievable goals, and regularly review progress to ensure ongoing support and improvement.

## Provision Mapping (for Behaviour)

Provision Mapping is an integral part of our approach to supporting pupils with SEND. Our school's staff works closely with the Special Educational Needs Coordinator (SENCO) to identify and map the provision required to meet the diverse needs of our pupils. This includes allocating resources, staff support, and specialised interventions as needed. Provision Mapping is regularly reviewed and adjusted to ensure that pupils receive the appropriate support to enable them to access the curriculum and make progress in their learning.

## Risk Assessments

The safety and well-being of all pupils, including those with SEND, are paramount at Our School. We conduct comprehensive risk assessments to identify potential risks and hazards that may affect pupils' behaviour or safety. These assessments consider both the physical and social aspects of the school environment. For pupils with specific needs, individualised risk assessments are developed, and reasonable adjustments are made to minimise potential risks. The findings of these assessments are shared with parents and relevant staff members to ensure a proactive and responsive approach to managing risks.

## EHCPs (Education, Health, and Care Plans)

Pupils with SEND who have Education, Health, and Care Plans (EHCPs) receive a high level of personalised support. Our school collaborates closely with the local authority and relevant professionals to ensure that EHCPs are implemented effectively. These plans provide a detailed framework for supporting pupils with complex needs, encompassing their educational, health, and social care requirements. We strive to align our school's behaviour expectations with the goals and outcomes outlined in EHCPs, ensuring that pupils with SEND are fully included in all aspects of school life.

## **Child-on-Child Abuse**

We are committed to creating a safe and supportive learning environment for all our pupils. Child-on-child abuse is a serious concern, and we take proactive measures to prevent, identify, and respond to any instances of such behaviour. Our approach is guided by the principles outlined in "Keeping Children Safe in Education" (KCSIE), the statutory guidance provided by the Department for Education.

Child-on-child abuse refers to any behaviour where one pupil harms or mistreats another pupil physically, sexually, emotionally, or psychologically. It can take various forms, including but not limited to bullying, harassment, peer-on-peer sexual harassment, and violence.

Prevention is a key aspect of our approach to child-on-child abuse. We promote a positive school culture where respect, tolerance, and empathy are core values. Our efforts include:

- Regular staff training on recognising signs of abuse and effective interventions.
- Age-appropriate lessons and discussions on healthy relationships and respectful behaviour.
- Encouraging open communication between pupils, staff, and parents to report concerns promptly.
- Establishing clear expectations for behaviour through our school's values and rules.

If a child-on-child abuse incident is reported or suspected, we follow our established procedures, in line with KCSIE, to ensure the safety and well-being of all involved parties. Our response may include:

- Providing immediate support to the victim, ensuring their emotional and physical well-being.
- Investigating the incident in a fair, confidential, and impartial manner.
- Implementing appropriate sanctions and interventions for the perpetrator.
- Involving external agencies and professionals when necessary to provide additional support and guidance.

We understand the importance of maintaining confidentiality when dealing with child-on-child abuse cases. All information is handled sensitively and shared only with those who need to know, in accordance with data protection laws and safeguarding procedures.

#### Use of Force and Powers to Search

We are committed to maintaining a safe and respectful learning environment for all pupils and staff. To ensure the appropriate and responsible use of force and powers to search within the school premises, we adhere to the guidance provided by the Department for Education (DfE) and follow a comprehensive set of policies and procedures.

#### DfE Guidance:

Our school's use of force and powers to search policy is guided by the Department for Education's statutory guidance on "Use of Reasonable Force" and "Searching, Screening, and Confiscation." We strictly adhere to these guidelines to ensure that any use of force or searches conducted on school grounds are lawful, proportionate, and respectful of individuals' rights and dignity.

#### Training for Staff:

To effectively implement this policy, all staff members who may be required to use force or conduct searches are provided with appropriate training. This training is

designed to ensure that staff members have a clear understanding of the legal framework, the principles of proportionality, and the techniques required to safely manage situations that may require the use of force or searches.

#### Training Provider

Staff training is conducted by Hamwic Education Trust and Securicare for physical intervention.

#### Medically Risk-Assessed Techniques

The safety and well-being of all individuals involved are paramount when considering the use of force or searches. Therefore, all techniques employed are medically risk-assessed to minimize any potential harm or injury to pupils or staff. Our school works closely with Securicare professionals to ensure that the techniques used are safe and appropriate for the age and physical condition of the individuals involved.

More information can be found in the school's Physical Intervention Policy.

Our school's behaviour policy is designed to create a safe, respectful, and inclusive learning environment for all pupils. It is our collective responsibility to uphold these standards and values to ensure that every pupil can thrive academically and personally. By adhering to this policy, we foster a culture of respect, for our school values of (Insert Values here), that will serve our pupils well in their academic pursuits and throughout their lives.

#### Associated Policies

This policy links to

Physical Intervention Policy

Relationship Policy

Exclusions Policy

## Appendix 1 Graduated Behaviour Response

| Stage | Provision required                                      |                          | Support and provision                                                                                                                                                                                                                                                                                                                                                                 | Assessment, recording & monitoring systems                                                                                                                | Monitored by                        |
|-------|---------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 1     | Universal Provision                                     | 1.1<br>1.2<br>1.3<br>1.4 | Targeted observations for behaviour carried out and recorded.<br>Recorded on incident log and ABCC sheet.<br><br>Use of motivation assessment scale for specific behaviours to help aid understanding of communicative function.<br><br>Subject engagement analysis to support bespoke planning<br><br><b>A cause for concern recorded</b>                                            | <ul style="list-style-type: none"> <li>Reviewed alongside Pupil Progress meetings</li> </ul>                                                              | Class Teacher                       |
| 2     | Early intervention support                              | 2.1<br>2.2               | Use of Risk assessment to determine problem behaviours, frequency and severity<br><br>Inclusive Teaching Checklist used to support access to classroom access<br><br>reinforcement (rewards and motivation) and environment (group settings, classroom set-up) to be reviewed to support with managing behaviour                                                                      | <ul style="list-style-type: none"> <li>Reviewed at Pupil Progress and Phase Review meetings with Leadership Teams</li> </ul>                              | Class Teacher<br>Phase/Year Leaders |
| 3     | Targeted, additional support – Staff specific responses | 1.1<br>3.1<br>3.2<br>3.3 | Continue to collect behaviour incident logs<br><br>Behaviour response plan to be written – alongside Inclusion Lead. Detail staff responses to specific behaviours, and share as a whole school response (those who come into contact with pupil)<br><br>Emergency protocols for positions of danger<br><br>School ELSA Support / Nurture intervention support (Referral form needed) | <ul style="list-style-type: none"> <li>SENCo involvement</li> <li>Reviewed at Pupil Progress meetings with SENCo</li> <li>Intervention records</li> </ul> | Class Teacher<br>SENCo              |

|   |                                                                                        |                                                        | Consider multi- agency support / TAF / TAC / LA referral                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                         |                                              |
|---|----------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| 4 | <p>Targeted, intensive additional support</p> <p>Pupil placed on the SEND register</p> | <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p> | <p>IBP written with SENCo support - Targeted new (behaviour) skills teaching</p> <p>Personalised behaviour targets – Tracked using TME (targeted, monitoring, evaluation system)</p> <p>Pupil profiling – identifying pupil strengths and needs in line with EHCP criteria areas</p> <p>Use of pupil specific provision map using individual checklist</p> <p>Inclusion of parents/carers, child as part of a Plan-Do-Review cycle of targeted assessment and intervention</p> <p>Individual modifications to the curriculum to support engagement</p> <p><b>Consider request for statutory assessment and EHC Plan</b></p> | <ul style="list-style-type: none"> <li>• SEN Register</li> <li>• Pupil Passport</li> <li>• Individual Education Plan</li> <li>• IBP Progress Forms</li> <li>• SENCo – TME monitoring provision</li> </ul>               | <p>Class Teacher</p> <p>SENCo</p> <p>SLT</p> |
| 5 | <p>Provision over and above Stage 4</p>                                                |                                                        | <p>In addition to Stages 1 – 4:</p> <p>Education, Health and Care Plan (EHCP) reviewed annually</p> <p>Multi-professional support</p> <p>Individual Education Plan</p> <p>Identified on school provision map</p> <p>Multi-professional planning and coordinated support e.g. E.P. Service, Outreach Services, Health colleagues, and CAMHS.</p>                                                                                                                                                                                                                                                                             | <ul style="list-style-type: none"> <li>• Annual Review Meeting and Report</li> <li>• Pupil Passport</li> <li>• Individual Education Plan</li> <li>• IEP Progress Forms</li> <li>• SENCo monitoring provision</li> </ul> | <p>Class Teacher</p> <p>SENCo</p> <p>SLT</p> |



## Appendix 2 Behaviour Reflections

Date:

Time:

Name: \_\_\_\_\_

Adaptation made after warning \_\_\_\_\_

Needs to complete a behaviour reflection because :

and did not follow the school rule of  
be safe/be ready/ be respectful.



Slip completed by:

---

# LEARNING FROM MISTAKES



Name: \_\_\_\_\_

## 1. What happened?

- ☐ Said Something Unkind
- ☐ Took Something That Wasn't Mine
- ☐ Left Without Permission
- ☐ Did Something Unsafe
- ☐ Damaged Property or Misused Materials



- ☐ Hurt Someone
- ☐ Didn't Follow Directions
- ☐ Distracted Others
- ☐ Talked When It Wasn't My Turn
- ☐ SOMETHING ELSE: \_\_\_\_\_



## 2. How did you FEEL at the time?

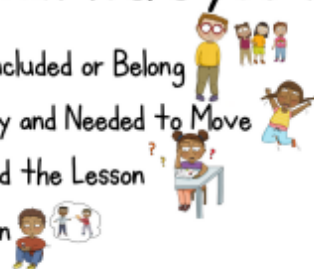
- ☐ Worried
- ☐ Sad
- ☐ Lonely
- ☐ SOMETHING ELSE: \_\_\_\_\_

- ☐ Frustrated
- ☐ Envious
- ☐ Excited

- ☐ Happy
- ☐ Angry
- ☐ Bored

## 3. What were you THINKING at the time?

- ☐ Wanted to Be Included or Belong
- ☐ Was Full of Energy and Needed to Move
- ☐ Didn't Understand the Lesson
- ☐ Needed Attention
- ☐ SOMETHING ELSE: \_\_\_\_\_



- ☐ Was Stressed About Something
- ☐ Wanted to Get Away or Be Left Alone
- ☐ Wanted to Have Fun
- ☐ Thought Something Was Unfair
- ☐ Wished I Had Something



# LEARNING FROM MISTAKES



Name: \_\_\_\_\_



1. What happened?



2. How did you FEEL at the time?



3. What were you THINKING at the time?





4. What were the consequences of your actions?



Blank writing area for question 4.



5. How can you try to make it better?



Blank writing area for question 5.



6. What can you do next time?



Blank writing area for question 6.

# LEARNING FROM MISTAKES

Name: \_\_\_\_\_

CIRCLE, MARK WITH AN "X", OR WRITE YOUR ANSWERS.



## 1. What happened?

|                              |                                        |                                          |                                              |                                      |
|------------------------------|----------------------------------------|------------------------------------------|----------------------------------------------|--------------------------------------|
| <p>Said Something Unkind</p> | <p>Did Something Unsafe</p>            | <p>Went Somewhere Without Permission</p> | <p>Didn't Follow Directions</p>              | <p>Talked When It Wasn't My Turn</p> |
| <p>Hurt Someone</p>          | <p>Took Something That Wasn't Mine</p> | <p>Distracted Others</p>                 | <p>Damaged Property or Misused Materials</p> | <p>SOMETHING ELSE:</p>               |

## 2. How did you FEEL at the time?

|                |            |              |                   |               |                |              |                |              |                        |
|----------------|------------|--------------|-------------------|---------------|----------------|--------------|----------------|--------------|------------------------|
| <p>Worried</p> | <p>Sad</p> | <p>Happy</p> | <p>Frustrated</p> | <p>Lonely</p> | <p>Excited</p> | <p>Angry</p> | <p>Envious</p> | <p>Bored</p> | <p>SOMETHING ELSE:</p> |
|----------------|------------|--------------|-------------------|---------------|----------------|--------------|----------------|--------------|------------------------|

## 3. What were you THINKING at the time?

|                                        |                                              |                                     |                                     |                                            |
|----------------------------------------|----------------------------------------------|-------------------------------------|-------------------------------------|--------------------------------------------|
| <p>Wanted to Be Included or Belong</p> | <p>Was Full of Energy and Needed to Move</p> | <p>Thought Something Was Unfair</p> | <p>Was Stressed About Something</p> | <p>Wanted to Get Away or Be Left Alone</p> |
| <p>Didn't Understand the Lesson</p>    | <p>Wished I Had Something</p>                | <p>Needed Attention</p>             | <p>Wanted to Have Fun</p>           | <p>SOMETHING ELSE:</p>                     |

## 4. What were the consequences of your actions?

|                                                                                                                        |                                                                                                                                |                                                                                                                                |                                                                                                                         |                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| <p>Someone's feelings were hurt.</p>  | <p>Someone's body was hurt.</p> <p>OUCH!</p>  | <p>Others couldn't learn as much.</p>         | <p>I lost someone's trust in me.</p>  | <p>I have a problem to solve.</p>  |
| <p>I feel worse.</p>                  | <p>I wasn't able to learn as much.</p>        | <p>I lost a privilege.</p> <p>NO RECESS?</p>  | <p>SOMETHING ELSE:</p>                                                                                                  |                                                                                                                       |

## 5. How can you try to make it better?

|                                                                                                    |                                                                                                            |                                                                                                           |                                                                                                    |                        |
|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------|
| <p>Apologize</p>  | <p>Do Something Kind</p>  | <p>Complete My Work</p>  | <p>Clean Up</p>  | <p>SOMETHING ELSE:</p> |
|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------|

## 6. What can you do next time?

|                                                                                                                             |                                                                                                                                 |                                                                                                                                                                   |                                                                                                                             |                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| <p>Take Deep Breaths or Count to 20</p>  | <p>Focus On My Work</p>                      | <p>Take a Break to Get Calm</p>                                                | <p>Keep My Hands and Feet to Myself</p>  | <p>Ask to Take a Movement Break</p>  |
| <p>Ask a Grown-Up For Help</p>           | <p>Stop and Think Before I Do Something</p>  | <p>Ask to Use or Share Something</p>                                           | <p>Use Kind Words</p>                   | <p>Listen and Pay Attention</p>     |
| <p>Follow Directions</p>                 | <p>Stay Where I'm Supposed To Be</p>         | <p>Use Words to Say How I Feel and What I Want</p> <p>I FEEL... I WANT...</p>  | <p>SOMETHING ELSE:</p>                                                                                                      |                                                                                                                          |



## Appendix 3 WPS One Page Policy Infographic



Be Safe, Be Ready, Be Respectful

Behaviour

One Page Policy

